

FAIR ACRES SUMMER DAY CAMP REOPENING APPROACH

JUNE, 2020

Fair Acres is adhering to the requirements and guidance outlined in the **MASSACHUSETTS CHILD AND YOUTH SERVING PROGRAMS REOPEN APPROACH: [Minimum Requirements for Health and Safety](#)**. The *Minimum Requirements for Health and Safety* will be checked at a minimum of twice a day via the MA State website to ensure compliance with any and all updates on requirements and guidance.

The camp's COVID-19 point person will be camp director Lisa McIntyre.

The camp's policies for preventing and responding to COVID-19 and the steps we are taking to ensure the health and well-being of our campers and staff come directly from the aforementioned MA state *Minimum Requirements for Health and Safety*, and include:

A. General Guidance for Recreational Camps

- Camp groups will be ≤ 12 .
- Groups of campers and counselors will maintain physical distancing between and within groups.
- The camper to counselor ratio will be 10:2
- Visitors (including parents) and volunteers will not be permitted on campus, except for drop-off and pick-up and must remain in their cars at that time.

B. Planning for Recreational Camps and Programs

- The camp program has been updated with a plan to address how we will meet the new health and safety requirements associated with COVID-19. This plan has been included in the Staff Training and Orientation and provided in writing in addition to the written camp Health Care Policy and other relevant procedures. The plan includes:
 - Cleaning, disinfecting, sanitizing and frequency. This includes a daily staff cleaning schedule to ensure that all areas, materials, furniture, and equipment are properly cleaned, sanitized, or disinfected.
 - A plan for identifying and handling sick, symptomatic, and exposed children and staff that includes daily screening checks, location of screening activities, and staff responsible for screening.
 - A plan for the isolation and discharge of sick, symptomatic, and exposed children or staff, including procedures for contacting parents immediately, criteria for seeking medical assistance, transportation of a child/staff who has developed symptoms related to COVID-19 mid-day and who rely on camp transportation, mitigation of transmission until the sick individual can safely leave the camp, and immediately notifying the local board of health.
- The camp is ensuring that our sick leave policies are flexible and promote the importance of staff not coming to work if they have a frequent cough, sneezing, fever, difficulty breathing, chills, muscle pain, headache, sore throat, or recent loss of taste or smell, or if they or someone they live with has been diagnosed with COVID-19.

- The camp has designated a senior camp staff member, Lisa McIntyre, to be responsible for responding to COVID-19 concerns. Employees know who this person is and how to contact her.
- Our plan for food service is lunches will be brought from home and snacks will be pre-packaged, or be ready to serve in individual portions to minimize handling and preparation. Morning snack will be provided for the youngest campers (Pre-K and K) only. Staff will wear gloves and a facial coverings when preparing and distributing snacks in disposable cups. For additional precaution, we have closed all water bubblers and water fill-up stations.
- The camp's plan for handling camp closings, staff absences and how we will communicate with staff and parents will be via email and telephone. We have determined who will inform local board of health, the Department of Public Health Community Sanitation Program, and other appropriate audiences.
- The camp's plan for sharing information and guidelines with parents includes the following:
 - A system to check with parents daily on the health status of their children when children are dropped off at the facility. We will be completing a daily verbal and visual screening of each child before entering Fair Acres.
 - We have email addresses and home, work, and mobile phone numbers from parents of children at the camp so that staff can reach them at any time.
 - We have a tested communication system with parents, children at the camp, all staff, facility and/or grounds management, and emergency medical services.
 - We are informed on COVID-19 including symptoms, transmission, prevention, and when to seek medical attention, and are encouraging parents to share the information with their children as appropriate.
 - We are providing parents with information on the camp's policies for preventing and responding to infection and illness. This will be given to the camper's parents/guardians and also provided on our website.
- The camp has developed safe pickup/drop off procedures to maintain physical distancing and prevent the mixing of campers.
 - We will explain new procedures with parents prior to the first drop-off.
 - We will confirm the pickup person is camper's parent, legal guardian, or other individual designated in writing to have permission to pick up the camper.
 - We have contingency plans for arranging for transportation for a sick camper, in the case that parents are unable to pick up their children, and for staff, in case they are unable to transport themselves. Camp Director Lisa McIntyre will transport the sick camper to the hospital in the event the camper's parents are unable to be reached.

C. Preparing for Recreational Camps and Programs

- The camp is prepared to promote the new health and safety requirements and to facilitate infection control activities.
- The camp has prepared the materials and equipment to be used by children to minimize sharing and promote physical distancing. Shared items that cannot be cleaned or disinfected have been removed from activity rotation.
- The camp has prepared all cleaning, sanitizing, and disinfecting solutions and stored them in a

compartment that is accessible to staff in each area of the camp, but inaccessible to campers. The camp has ensured that supplies for hand hygiene are adequate, accessible, and placed appropriately throughout the camp space.

- The camp space is prepared to ensure physical distancing required by the phase are met.
 - The camp has considered physical building capacity limitations and the total number of children anticipated to be in any one area throughout the day and during inclement weather.
 - Decisions about organization of the camp space have been guided by our ability to implement adequate and consistent physical distancing.
 - Camp enrollment has been based on the number of individuals that may be housed in an emergency. Emergency shelter occupancy shall have sufficient space to provide 6 ft. of separation between individuals.
- The camp is prepared to increase staffing to ensure supervision of campers in the case of potential need for quarantine of staff with symptoms or illness as well as supervising youth with symptoms.
 - The camp has ensured a minimum of 2 properly trained Health Care Supervisors are present at all times at camp in the event a camper becomes symptomatic while at camp.
- The camp has ensured that there are adequate provisions for the storage of children and staff belongings so that they do not touch.
- The camp has ensured that ventilation systems operate properly and increase circulation of outdoor air as much as possible by opening windows and doors, using fans, and other methods unless doing so creates a hazard.
- The camp has ensured water systems and features (e.g., cooling systems) are safe to use after a prolonged facility shutdown to minimize the risk of Legionnaires' disease and other diseases associated with water.

D. Additional Strategies to Reduce the Risk of Transmission for Recreational Camps and Programs

- Camp groups will not exceed maximum group size in place at the time of operations. Groups will not be combined at any time.
 - The same staff member will be assigned to the same group of children each day for the duration of the program session (if weekly or monthly) and at all times while in care.
- Staff will not float between groups either during the day or from day-to-day, unless needed to provide supervision of specialized activities such as swimming, or to provide staff with breaks. We will not congregate staff/campers in a way that does not allow for six feet of physical distancing between individuals.
- Staff will limit their contact with one another.
- We will stagger the use of communal spaces when necessary in order to ensure physical distancing requirements.
- We will monitor all individuals that staff and children come into contact with during the course of the camp day in the potential case of exposure.
- We have prepared for the possibility of needing to isolate multiple campers, and have created a separate isolation room in the Sanborn Building Office where symptomatic individuals can physical distance from each other.

E. Activity Limitations for Recreational Camps and Programs

- All activities will be conducted in accordance with physical distancing, masking and sanitation requirements and following the guidance below.
 - We will minimize equipment sharing, and clean and disinfect shared equipment at the end of each activity by products recommended by the CDC. Personal equipment shall not be shared.
 - Activities will be outside when possible.
 - We will utilize private camp beach front in accordance with guidance.
 - Campers will use their own dedicated personal floatation devices which camps may provide.
 - Personal Floatation Devices (PFD) provided to campers will be cleaned and disinfected in accordance with US Coast Guard guidance.
 - We will not take campers on field trips or for other offsite travel.

Daily Sanitation Procedures for Staff (during camp):

- Staff will plan activities that are fun, engaging, and safe for all campers.
- Staff are required to wear a facial coverings at all times and will encourage campers to wear facial coverings with parental discretion if they are unable to maintain a safe social distance.
- Staff will minimize contact games, or build in rules that will ensure a safe social distance.
- Staff will remind campers to wash their hands for at least 20 seconds with soap and warm water throughout the course of the day and will remind campers to use the provided hand sanitizer at each station.
- Staff will remind campers to keep their hands away from their mouth, nose, and eyes.
- Staff are responsible for cleaning all equipment they use with the sanitation kits at each location.
- Staff will keep track of time to ensure they have enough time to clean up, sanitize and move to the next station.
- Staff will not proceed to the next station with their group until the previous group has left and will wait in a safe location away from the entrance to allow the previous group to exit safely, before proceeding to the station.

Daily Sanitation Procedures for Staff (after camp):

- Staff will sanitize art and sunscreen buckets/boxes
- Staff will sanitize “cubby” crates
- Staff will sanitize any equipment used.
- Staff will empty trash barrels.
- Professional cleaning company to follow MA guidelines for sanitation and disinfection nightly.
- Regular use of the Protexus Electrostatic disinfectant sprayer.